## **CERS Business Portal Help**

## **Reporting BOE Numbers**

## How should Underground Storage Tank (UST) BOE numbers be reported? – Updated 4/1/2016

Answer: The California Board of Equalization (BOE) requires that all UST owners have a BOE number for each facility. View their January 2014 Publication #88, Underground Storage Tank Fee (<u>http://www.boe.ca.gov/pdf/pub88.pdf</u>) for more information and contact information. A BOE number is required in order to make a UST submittal in CERS.

If you are a UST owner you should already have a BOE number for your facility. If you are a UST operator you can obtain the BOE number from the UST owner.

Certain facilities may use a generic BOE number to electronically report these types of UST facilities to CERS or a local CUPA reporting web portal:

•	UST facilities where all USTs contain only <b>non petroleum</b> products:	44051631
	• Note: The previous number 44000000 is no longer valid.	
•	State owned UST facilities:	44032062
•	Federally owned UST facilities:	44032063

All other UST facility owners must contact the California Board of Equalization to register a facility that has USTs or to obtain further information about the requirement for a BOE number.

Please note that electronic reporting UST information to CERS cannot be completed without a valid eight digit BOE number beginning with 44.

UST owners must verify their BOE number is correct and update it, if needed, for each UST submittal to CERS.